

# Boundary County, Idaho

## Variance Permit Application – Page 1 of 2

Used to gain relief from specific measurable ordinance provisions when special circumstances of the property would preclude a use that would otherwise be allowed within a zone district.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Physical Address: \_\_\_\_\_

Property Owner Name (if different): \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Parcel Size: \_\_\_\_\_

Overlay Zone:  Airport |  Flood |  Wetland |  Bonners Ferry AOI |  Moyie Springs AOI |  None

Residential structure/location information:

Construction Type:  Frame  Mobile  Modular  Other: \_\_\_\_\_

Utilities: Water:  Well  \_\_\_\_\_ Assn Electric:  BF  NLI Sewer:  BF  Septic

Zone: \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ Side1 \_\_\_\_\_ Side2 \_\_\_\_\_ Rear \_\_\_\_\_

Summary description of Variance sought: \_\_\_\_\_

Mark 'Not Applicable' if appropriate:

Not Applicable

1. What are the limitations of the property that require this variance \_\_\_\_\_
2. What property rights are related to granting this variance \_\_\_\_\_
3. How does this variance effect neighboring property rights \_\_\_\_\_
4. What activity on the part of the applicant requires this variance \_\_\_\_\_
5. Is the requested variance sufficient to meet the need \_\_\_\_\_

Considerations by the Planning & Zoning Commission will include but are not limited to: (1) whether special privileges would be granted, (2) whether similar conditions have been granted in the past, (3) whether the variance would alter the character of the zone district, (4) whether the variance is in harmony with the Comprehensive Plan (Section 1.3, Vision Statement).

**Complete Page 2 – required.**

Submit with \$90 application fee to: Boundary County Planning & Zoning  
6452 Kootenai Street, Room 16 (or PO Box 419), Bonners Ferry Idaho 83805

Fax (208) 267-1205 Questions: (208) 267-7212

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### **What you do:**

1. **Complete page 1 of this application; ask the Administrator if unclear on any aspect of the form**
2. **Attach as necessary:**
  1. **drawings and maps no larger than 11x17 inches in size showing**
    1. **location of property lines**
    2. **footprints of existing and proposed structures (show distance from property lines)**
    3. **rights of way, ingress and egress routes**
    4. **topographical details**
  2. **other information as necessary to clearly depict the reason for the variance**
3. **upon receipt of your application and fee your application will be processed and you will be given a receipt and a copy of your application.**
4. **The Administrator will publish notification of a public Planning & Zoning Hearing to consider your application. You will be notified by US Mail as to the time and location of said hearing: usually occurs on the 3<sup>rd</sup> Thursday of the month, at 5:50 PM in the County Courthouse. (Note: publishing requirements may extend the Hearing date into the next or second month after receiving the application.)**
5. **Upon approval of your application you will receive your Variance Permit within 10 business days.**

The applicant's signature acknowledges an understanding of the procedure for considering a Variance application and affirms that to the best of his knowledge all information supplied is factual and true.

Property Owner's Signature: \_\_\_\_\_

### **Resource Contacts**

Driveway access, Road&Bridge: (208) 267-3838

Zoning Permits, Planning & Zoning: (208) 267-7212

Physical Address, GIS Mapping: (208) 267-5395

### **Key Reference Links**

<http://www.boundarycountyid.org>

<http://www.boundarycountyid.org/planning/>

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